

Lead AD	SD Tom Pike
Deputy	SD Richard Protheroe
Chair	Cllr Lin Martin-Haugh
Vice-Chair	Cllr Robin Parker

Overview & Scrutiny Committee Work Programme 2024-25
(Including review items, statutory Budget and Policy Framework items, and policy development items)

Scrutiny Review items 2024/25:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details	Comment by lead Assistant Director/Deputy	Other Details	Complete ✓ ✗
One off performance review of ICT	AD Technology Matt Canterford, SD Resources, Clare Fletcher & Exec Portfolio Holder Resources.	To be scheduled.	(i) Initially One meeting. (ii) Scope required. (iii) Presentation from officers leading to a Q&A with Scrutiny Members.		The session would consider the upgrades to hardware, systems failures, personnel levels and cyber security. To also include an <u>update on the Council's Website</u> – How user friendly is	

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					<p>the website and is it fit for purpose?</p> <p>Due to the security risk of the Cyber Security measures affecting a number of key ICT systems, it will be necessary for this session to be conducted in a Part II confidential meeting.</p>	
<p>Customer Services Centre – how well has the move to the single reception area gone?</p>	<p>AD Digital & Transformation, Jonathan James.</p> <p>Business Improvement Manager, Greg Arends.</p>	<p>To be scheduled.</p>	<p>(i) One meeting. (ii) No scope required. (iii) Presentation from officers leading to a Q&A with Scrutiny Members.</p>			

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	Cabinet Portfolio Holder for Resources & Transformation, Cllr Jeannette Thomas.					
YourSay Councillors Complaints System – What will the new system provide?	AD Digital & Transformation, Jonathan James. Business Improvement Manager, Greg Arends. Cabinet Portfolio Holder for Resources & Transformation, Cllr Jeannette Thomas.	To be scheduled.	(i) One meeting. (ii) No scope required. (iii) Presentation from officers leading to a Q&A with Scrutiny Members.			

Monitoring of Previous Recommendations/Actions								
Scrutiny items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/ Style of meeting	Scoping details (whether full scope or simple scope required)	Other details	Comment by lead Assistant Director/ Deputy	Complete ✓ ✘
Consider the Committee's Action Tracker		30 July 2024	One meeting	Members comment on the document – which may lead to further monitoring	No scope required			

Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at its meeting on 30 July 2024.

Statutory Budget & Policy Framework Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope required)	Other details
The 2024/2025 HRA and Rent Setting	Clare Fletcher SD Sec 151 Officer/Executive Portfolio Holder for Resources	December 2024	Yes, covered in one meeting	Presentation by AD with supporting papers	No scoping required	
Budget Options 2024/25	Clare Fletcher SD Sec 151 Officer/Executive Portfolio Holder for Resources	November 2024	Yes, covered in one meeting	Presentation by SD & AD with supporting papers	No scoping required	
Council Tax Support Scheme (refresh of scheme reviewed annually by Exec)	Clare Fletcher SD Sec 151 Officer & Su Tarran HoS Executive Portfolio Holder for Resources	January 2025	Yes, covered in one meeting	Presentation by SD & AD with supporting papers	No scoping required	
General Fund Budget and Council Tax Setting	Clare Fletcher SD Sec 151 Officer/Executive Portfolio Holder for Resources	January 2025	Yes, covered in one meeting	Presentation by SD & AD with supporting papers	No scoping required	

Pre-Scrutiny Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item covered in?	Expectation/ Style of meeting	Scope details	Other details	Complete ✓ ✗
<u>Council Tax Support Scheme and Universal Credit</u>	Clare Fletcher SD Sec 151 Officer Executive Portfolio Holder for Resources & Transformation, Cllr Jeannette Thomas.	To be scheduled	One	Lead by the SD/AD and Chaired by the Chair of O&S Opportunity for Scrutiny Members to meet with officers and the Cabinet Portfolio Holder to carry out some pre-scrutiny of the any proposed changes or amendments to the Council Tax Support Scheme and to discuss the content and shape of a Policy document before it is completely finalised in order to help shape the final outcome.			